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## KERALA PUBLIC SERVICE COMMISSION

File No. R&A I (3) 23462/06/GW

Thiruvananthapuram,  
Dated :30/12/2010

### TENDER NOTICE

Sealed Tenders are invited for the supply of **Continuous Form Laser Printer** as per the specifications given in the schedule of items.

The tender should be superscribed "**Tender No. 4/2010** " and addressed to **The Secretary, Kerala Public Service Commission, Pattom P O, Thiruvananthapuram, Kerala, PIN 695 004**. Tenders will be received upto **1 p.m.** on **09/02/2011** and will be opened at **3.00 p.m.** on **09/02/2011** in the presence of the tenderers or their authorized representatives who may be present at that time. Late tenders will not be accepted.

Intending tenderers may send an application to **the Secretary, Kerala Public Service Commission** and obtain the requisite tender forms. Applications for the tender form should be accompanied by a Cash remittance/M.O./D.D. (favouring Secretary, Kerala Public Service Commission) of **Rs. 6200/- (Rupees Six Thousand and Two hundred only )** including VAT, which is the price fixed for a tender form and is not refundable under any circumstance. The tender forms are not transferable. Duplicate tender forms, if required will be issued at a cost of **Rs. 3100/- (Rupees Three Thousand and Onehundred only)** per copy. The Sale of tender forms will be closed at **12 Noon on 09/02/2011** Cheques, Postal Orders, Postal Stamps etc. will neither be accepted towards the cost of the forms nor will the forms be sent by VPP. Kerala Stamp Paper will be supplied to the intending tenderers outside Kerala for execution of agreement along with the tender in case they request for the same and remit Rs.130/- separately ie. Rs. **100/-** for Stamp Paper and **Rs. 30/-** towards incidental expenses. Money Order alone will be accepted for this purpose.

**P.C. BINOY,**  
**SECRETARY,**  
**KERALA PUBLIC SERVICE COMMISSION.**

## SCHEDULE OF ITEMS

<i>Items</i>	<i>Specification</i>	<i>Quantity</i>
Continuous Form Laser Printer	Speed : 60 ppm or more Resolution :300x300 dpi or more Paper :Fan fold Memory :64 Mb or more Interface :(1)Ethernet(mandatory) :(2)Parallel port/USB(optional) Driver :Original driver software in CD media for windows and Linux (Linux driver optional)	2

### TENDER SCHEDULE

Superscription	: <b>Tender No. 4/10 for the supply of Continuous Form Laser Printer.</b>
Last Date and time of receipt of Tender	: <b>1.00 P.M. on 09 /02/2011</b>
Date and Time for opening of Tender	: <b>3.00 P.M. On 09 /02/2011</b>
Date up to which the rates are to be firm	: <b>3 Months</b>
Price of Tender Form	: Rs.6200/- (including VAT)
Price of Duplicate Copy	: Rs. 3100/- (including VAT)
Closing Date for the sale of Tender Forms	: <b>12 Noon on 09 /02/2011</b>
Address of Officer from whom Tender forms are to be obtained and to whom tender are to be sent	: The Secretary, Kerala Public Service Commission, Thulasi Hill, Pattom Palace P O, Thiruvananthapuram 695 004.
Name & Designation of the Purchasing Officer	: P C Binoy, Secretary, Kerala Public Service Commission, Pattom, Thiruvananthapuram 695 004.

### Terms and conditions:

1. The make, model, year of manufacture of the equipments quoted etc. should be clearly mentioned.
2. The period of guarantee should be specified. All charges, taxes, duties and levies should be clearly indicated.
3. The items should be supplied to the Office of the Kerala Public Service Commission, Pattom, Thiruvananthapuram 4.
4. The installation, commissioning and initial operation to the satisfaction of the Kerala Public Service Commission will be the responsibility of the supplier.
5. The payment will be made after completion of supply and after installation and commissioning subject to certification by our Technical Experts as to the quality of the system supplied the efficiency and proper working on commissioning.
6. In case of under performance during the guarantee period the firm shall replace the equipment. If the equipment has to be replaced for under performance, during the guarantee period, the period of guarantee will recommence from the date of replacement.
7. Dealership certificate from the manufacturer should be produced.

## **Other Details**

1. The Tender should be superscribed “**Tender No. 04/2010 for the Supply of 2 numbers of “ Continuous Form Laser Printer”**”and addressed to The Secretary, Kerala Public Service Commission, Thulasi Hills, Pattom Palace P O, Thiruvananthapuram 695 004.
2. Last date and Time of receipt of Tender Forms : **1 p.m. On 09/02/2011.**
3. Late Tenders will not be accepted.
4. Every Tenderer should send along with his tender an Earnest Money Deposit (EMD) equivalent to 1% of the total amount quoted by the Tenderer, and an agreement executed in the Kerala Stamp Paper worth Rs.100/- the details of which are available in the Tender Forms itself by a crossed Demand Draft payable at Thiruvananthapuram drawn in favour of The Secretary, Kerala Public Service Commission, Pattom Palace P O, Thiruvananthapuram – 4.
5. The Earnest Money Deposit of the unsuccessful Tenderers will be returned as soon as possible after the tender is settled.
6. The Earnest Money Deposit of the successful Tenderers will be adjusted towards the security deposit.
7. Security Deposit of 5% of the purchase value should be deposited by way of DD payable at Thiruvananthapuram drawn in the name of the Secretary, Kerala Public Service Commission, Pattom Palace (PO), Thiruvananthapuram 695 004. The Security Deposit will be returned after satisfactory fulfillment of the contract.
8. The **Tenders will be opened at 3 p.m. on 09/02/2011** in the presence of the Tenderers or their authorized representatives present at that time.
9. The right to reject any tender in full or in part with out assigning any reasons thereof is reserved with the purchasing officer.

**Note:-** More details can be obtained from the office of Joint Secretary, R&A Wing, Kerala Public Service Commission or visit [www.keralapsc.org](http://www.keralapsc.org).

**P.C. BINOY,  
SECRETARY,  
KERALA PUBLIC SERVICE COMMISSION.**

