

**GAZETTE DATE : 10/09/2008**

**LAST DATE : 15/10/2008**

**CATEGORY No. 321/2008**

1. Name of the firm	Greater Cochin Development Authority
2. Name of Post	Binder Grade II
3. Scale of Pay	Rs.4750-7820/-
4. Number of vacancies	One (1)

**NOTE :** (i) The above vacancy is now in existence. The list of selected candidates published by the Commission in pursuance to this Notification shall remain in force for a minimum period of One year and a maximum period of three years provided that the list will not continue to be in force if a new Ranked List after the minimum period of one year is published. Candidates will be advised against the vacancies shown above and for all the vacancies reported during the period of pendency of the Ranked list.

(ii) The Kerala Public Service Commission shall have the power to cancel the advise for appointment of any candidates to the above post, if it is subsequently found that such advise was made under some mistake. On such cancellation the appointing authority shall terminate the service of candidate, provided that, the cancellation of advice for appointment by the Commission and subsequent termination of service of the candidate by the appointing authority shall be made with in the period of probation or 240 days from the date of joining duty whichever is earlier.

5. Method of Appointment	:	Direct Recruitment
6. Age Limit	:	Must have completed 18 (eighteen) years and must not have completed 35 (thirty five) years of age as on 01.01.2008 with usual relaxation to SC/ST/OBC

**NOTE** (i) The provisional hands working in the above concern will be given age relaxation to the extent of their provisional service put in subject to a maximum of Five years from the upper age limit provided they are within the prescribed age limit on the date of their first appointment in

the above concern. But the regular employees of the concern are not eligible for the above concession for further appointment. The provisional hands should obtain a certificate showing the period of their provisional service in the concern and shall produce the same as and when required by the Commission. It would also be clearly specified in the certificate that they were not working in the regular service of the concern.

(for other conditions regarding the age relaxation please see Para 2(i), (ii), (iii), (iv), & (xii) of the General Conditions)

- 7. Qualifications** (a) A pass in standard VII (new) or its equivalent.  
(b) Pass in Madras Government Technical Examination or Kerala Government Technical Examination (lower) in Book Binding.

**Note:-** (1) In the absence of candidates possessing the above qualifications, persons having 18 months experience in Book Binding in a Government Department/Registered Institution shall be considered, provided that they shall prove their proficiency in a practical test to be conducted by the Public Service Commission.

(2) The term `Registered Institution` referred to above means a firm or a Company or a Society registered under the Companies Act or Charitable Societies Act or Co-operative Societies Act or Small Scale Industrial Units registered with the Industrious Development Commission (SSI) or any other Act recognized by Government to enable the firm/company/society/unit to be recognized as a legal entity.

**FORM OF EXPERIENCE CERTIFICATE**

The certificate to be produced in proof of experience shall be in the form given below:

(Name of the firm/company/corporation e.t.c./Govt.Department/Co-operative Insitutions)  
(Register No. of SSI Registration, Name of firm, Registration Numbers, Date of registration etc or any other registration with date of registration)

**CERTIFICATE OF EXPERIENCE**

Issued to (here enter the name and address).....  
.....  
.....

This is to certify that the above mentioned person, has worked/ has been working in this Institution as..... (Here enter the name of the post held \* and/or the nature of assignment) held in capacity on Rs.....per day/per mensem for the period of .....  
.....years.....months.....  
.....days from.....to .....

Signature, Name, designation of the issuing Authority

Place:

Date of Issue:

\* Note:- Please specify the post held or nature of assignment casual labourer paid/unpaid, apprentice/regular worker or temporary worker.

## 8 Applications:

(a) Applications can be submitted by online facility provided in the website of the Kerala Public Service Commission. Detailed instructions regarding the submission of applications are available in the Website of Kerala Public Service Commission viz. [www.keralapsc.org](http://www.keralapsc.org). No application fee is required. The barcode number in the application form shall be quoted in all further enquiries/correspondence. Documents to prove qualification, age and community have to be produced as and when called for. Applications which are not submitted in accordance with the instructions given in the website will be summarily rejected.

### (b) Application form.

The application form is a single sheet of paper, specially designed for processing through Optical Mark Reader (OMR) also. Candidates have to fill up both sides of the application. Each application form contains a unique Eight digit barcode on Side 'A'. This barcode number is unique for each application. The candidate has to quote this number for further enquiries.

The cost of application form is Rs.10/- (Rupees Ten only). The cost of the application form for Scheduled Caste/Scheduled Tribe candidates of the State of Kerala is Rs.5/- (Rupees five only).

The application forms can be obtained from the Post Offices inside the State and offices of the Kerala Public Service Commission.

The application should be filled up in accordance with the direction contained in the information brochure supplied along with the application form.

Documents to prove qualification, community, age, experience etc. have to be produced as and when called for. No copies of documents should be attached to the application.

## 9. Mode of sending applications:

- (a) The applications shall be sent in the cover supplied with the application form.
- (b) Application should be submitted in the form devised and printed by the Kerala Public Service Commission and applications otherwise submitted will be summarily rejected.
- (c) The name of the post, the Category number and the Department of respective post should be clearly noted at the top of the envelope.
- (d) The name and address of the candidates shall be entered at the bottom left hand corner and the address to which applications are to be sent at the bottom right hand corner of the envelope.

10. Last date of receipt of applications : 15/10/2008 Wednesday up to 5 p.m.

11. Address to which applications are to be sent:-

- (a) Online: [www.keralapsc.org](http://www.keralapsc.org)
- (b) Application forms:

The Regional Officer,

**Regional Office of the Kerala Public Service  
Commission,  
Thrikkakkara Panchayat  
Building Complex, Kakkanad,  
Ernakulam 682 030.**

- 12 (a) Sub Paras v, viii, ix, x, xi and xiii in Para 2 and Paras 5, 6, and 7 of the general conditions are not applicable to this post.**
- (b) The selection to the above post will be subject to the rules and regulations made by the Authority from time to time.**

**(for further details please see the general conditions)**

**P.C.BINOY,  
SECRETARY,  
KERALA PUBLIC SERVICE COMMISSION**