

KERALA PUBLIC SERVICE COMMISSION
NOTIFICATION

**DEPARTMENTAL EXAMINATION FOR FIRST GRADE SURVEYOR'S AND
HEAD SURVEYOR'S TEST NOVEMBER 2009**

No. **DE III (3) 10741/09/EW**

26/11/2009

- 1 Applications are invited for the Departmental Test for the I Grade Surveyor's and Head Surveyors introduced in G.O (MS) 521/66/RD Dated 22.09.1966 as amended by G.O. (Rt.) 632/81/RD dated 10.06.1981
- 2 The examination will be conducted at four centres viz., **Thiruvananthapuram, Kottayam, Thrissur and Kozhikode** according to the syllabus mentioned to Annexure I. The Practical Test under Part A of the First Grade Surveyor's Test will normally be conducted at 6 centres viz., **Thiruvananthapuram, Kottayam, Thrissur, Palakkad, Kozhikode and Kannur**. If sufficient number of candidates for practical test are not available at a Centre, candidates who have selected that exam centre will be called for the test at any other centre.
- 3 The exact date and place of the examination will be notified in due course.
- 4 The test consist of two parts with four papers as shown below:

Part A
First Grade Surveyor's Test – 3 Papers-Two Written Tests and One Practical Test.
Part B
Head Surveyor's Test-One paper (Written Test)
- 5 Candidates should get a separate minimum of 40% of the marks in each paper to secure a pass.
- 7 (a). The fee prescribed for the test is **Rs.50/-** (Rupees Fifty per paper vide G.O. (P) No. 5/2009/P& ARD dated 11.06.2009
- (b) The prescribed fee must be paid into a Government Treasury under th Head of Account "**0051 – PSC 105 State PSC 99 Examination Fee**" and the chalan in original should be attached to the application. Triplicate chalan receipts or interim receipts of certificates of remittance will not be accepted. In the case of candidates residing outside the state, crossed postal orders (payable to the Secretary, Public Service Commission, Pattom, Thiruvananthapuram 4) will also be accepted.
- (c) The fee paid by a candidate will not be refunded or adjusted towards a future examination on any account. Candidates are therefore advised to satisfy themselves, that the applications are in the form prescribed and particulars required are given correctly.
- 8 Where the test is prescribed as part of the Probation or training of an officer (whether recruited direct or by transfer) or for the purpose of making him eligible for increment or for conformation in any post for promotion to higher post or where it is prescribed as a qualification necessary for an officer to continue his post without penalty and where it has been newly imposed on persons already in the Service concerned, no fee will be levied. This concession will however, be limited to one chance for the test, irrespective of the number of papers or Parts of the test applied for and from the second chance onwards fee will be levied subject to the following provisions.

- i. "For the above purpose the mere fact of having applied for a test will

be taken to mean that the candidate has appeared for the test”.

NB Govt. have clarified in G.O (MS) 166/76/PD dated 04.06.1976 that for purpose of the concessions allowed in the G.O (MS) No.336/68/P dated 06.11.1968. (As clarified in G.O (MS) No.29/75 PD dated 06.02.19975 and G.O (MS) No.26/76/PD dated 25.01.1976). Higher post means not only the immediate higher post, but any higher post coming in the line of promotion in the department concerned.

ii. *Candidates should see that a Certificate from the Head of Department or Office to the effect that the entries in the application form are correct and where no fee is paid that the candidate is eligible for exemption from payment of fee is furnished in the application form*

9 Applications should be made in the form prescribed as shown in Annexure II. **The certificate at the foot of the form should be signed by the Head of the Office or Department in which the candidate is serving.** Applications which are not in the prescribed form and which are defective in respect will summarily be rejected.

10 Application should be sent by post and should reach the Joint Secretary, (Departmental Test), Public Service Commission, Pattom Palace, Thiruvananthapuram - 4 not later than 20/01/2010 .In the case of candidate from Lakshadweep Island, the Last Date of receipt of applications will be up to 5 p.m. on 03/02/2010. Applications addressed to the Chairman or members of the Commission or to the Secretary by name will not be accepted. Every application should be sent in separate cover with the superscriptions: ‘*Applications for first grade Surveyor’s Test or Head Surveyor’s Test November 2009*’. The name and address of the candidate should be stated at the bottom left hand corner of the cover.

11 Any candidate who does not behave properly towards the Chief Superintendents and Assistant Superintendents of the Examination or is found to have had recourse to mal practice of any kind will have his examination invalidated. He will also be liable to be debarred from appearing for any of the examination conducted by the Public Service Commission for such period as the Commission may decide. Besides the matter will be reported to the Head of the Department and Director, Vigilance Department for further action. The same penalty will be imposed on any candidate who attempts to canvass or to bring influence to bear on an examiner or member of the Commission or their staff in connection with the examination or on whose behalf such attempts is made by any other person.

12 The question papers which can be answered by reference to books in the examination hall have been indicated in the syllabus with the words “**with book**” within brackets. In such cases candidates will be permitted to bring only the Text Books prescribed for the respective papers. The use of the books containing notes or commentaries and guides, digests, summaries etc. will not be allowed in the examination hall.

13 Any communication with the Commission should be addressed only to the Joint Secretary, Departmental Test, Public Service Commission, Pattom Palace, Thiruvananthapuram 4 and should be accompanied by a self addressed stamped envelope if a reply is sought from the Commission in the matter.

14 **Applications with the following defects will be summarily rejected.**

- a. Application not having any proof for remittance of prescribed fee.
- b. Photograph of the applicant not affixed on the Application/Admission Ticket
- c. Photograph not clear./ Stamp Size Photograph.
- d. Photograph not attested by **Head of Office/Department.**
- e. Designation seal not affixed on the Photograph
- f. Name of the attesting authority not mentioned .
- g. Subject specifications in the application not clear
- h. Designation and Official address of the applicant not specified.
- i. Office Seal of the attesting authority not affixed.
- j. Certificate Portion both in the Admission Ticket and in the Application not attested.
- k. Applicant claimed for free chance but not duly certified by the Head of Office concerned.
- l. Applicant not eligible for exemption from remitting exam fee, but applied for free chance.
- m. Applicants already availed free chance and apply for free chance again for a part of the test.
- n. Application with insufficient fee
- o. Applications not signed by the candidate.
- p. Applications received after the last date fixed for the receipt of applications.
- q. Applications not in the prescribed form.

15 The time table for the examinations will also be posted on the official website of the Kerala Public Service Commission.

Office of the
Kerala Public Service Commission,

**Sd/
SECRETARY.**

Kerala Public Service Commission

Pattom Palace P.O
Thiruvananthapuram 4.

ANNEXURE I

SYLLABUS FOR THE FIRST GRADE SURVEYOR'S/ HEAD SURVEYOR'S TEST PART A FIRST GRADE SURVEYOR'S TEST

Papers	Time	Syllabus	Maximum Marks
(1)	(2)	(3)	(4)
Paper I	2 Hours	Kerala Survey & Boundaries Act And Rules issued there under. (with books)- Kerala Survey Manual Volume I only.)	50
Paper II	4 Hours	Executive Instruction issued for the Survey of Land in Kerala and the Maintenance of Land Records (only Chamber's, Tables and Boilou's, Travers', Tables allowed in the examination hall.) Portions covered by Kerala Survey Manual and subsequent instruction issued for the conduct of Survey and Maintenance of Land Records.	100
Paper III		Practical Test in Theodolite Survey Processes, Survey of obstructed lines, replacement of missing stones in the several systems of Survey, Azimuth, Observations, Triangulation of Distance etc.	50

PART B

HEAD SURVEYOR'S TEST

Time: 3 Hours.

Maximum Marks: 100

Written Test on Boundary Dispute and Allied Matters.(with books: Kerala Survey Manual)

Note: *The candidates are allowed to appear for Part B only after passing papers I, II & III under Part A.*

ANNEXURE II

KERALA PUBLIC SERVICE COMMISSION

**APPLICATION FOR ADMISSION TO DEPARTMENTAL TEST
(SPECIAL TEST)**

(FIRST GRADE SURVEYOR'S/HEAD SURVEYOR'S TEST- NOVEMBER 2009)

Here affix a recent passport size photograph of the candidate attested by head of office/dept.. Name, Designation and Signature of Head of Office/dept. with Office seal.

1. Centre at which the candidate desires to be Examined. :
2. Centre chosen for Practical Test :
3. Name of the candidate (In Block Letters) :
4. Address to which communications are to be sent :
5. Male or Female :
6. Date of Birth and Age :
7. Name and Designation of the Post now held and the Office in which the candidate is employed. :
8. Name of the test/Paper for which the candidate desires to be examined :
9. Name of the Test already passed by the candidate. showing the full details thereof :
10. Amount of fee remitted and the manner of remittance : Rs...../- Chalan No.....
11. If exempted from payment of fee how exempted (Details to be given) :
12. Whether you have already availed of Free chance for the test :
13. Signature of the candidate :

14 Place

15 Date

Note: The fee is Rs.50/- per Paper Vide para 7 of the notification

DECLARATION

I declare that the particulars furnished above are correct.

Signature of the candidate

Place:

Date :

CERTIFICATE

1. **Certified that the applicant is eligible to appear for this test mentioned in column 8 and the particulars furnished in this application are correct.**
2. **Certified (where no fee is paid) that the candidate is eligible for exemption from payment of fee as per G.O.(MS)No.336/PD/Public Services Department dated 06.11.1968 as modified by GO(MS)No.26/76/PD dated 25.01.1976 that this is the first free chance applied for by the candidate.**
3. **Certified that necessary entries have been made in the Service Book of the candidate as required in G.O.(MS)367/69/PD dated 15.12.1969**

**Signature, Name,
Designation & Address of the
Head of the Department /Office.
(Who is competent to sign the certificate)**

Station:

Date :

(Office Seal)

KERALA PUBLIC SERVICE COMMISSION

**Departmental Test (Special Test for First Grade Surveyor's/Head
Surveyors Test November 2009)**

ADMISSION TICKET

**Admission Ticket
Number**

Here affix a recent passport size photograph of the candidate attested by head of office/dept. Name, Designation and Signature of Head of Office/ dept.with Office seal.

**Name of Centre.....
(To be filled up by the office)**

1. **Name of the candidate** :

2. **Address to which communication are to be sent** :

3. **Name of Test/Paper (To be filled up by the Candidate)** :
(same as entered in Col.8 of the application)

Signature of the candidate

The candidate whose photograph and signature given above are identified by me.

Station:

Date :

**Signature, Name & Designation
of the Head of Office/ Dept.**

(See instruction overleaf)

(Office Seal)

For Office use only

Date of issue.....

Secretary,
Kerala Public Service Commission.

Issuing Assistant.....

(Office Seal)

-
- N.B:-i) The candidate should write his/her name and postal address in the space provided for the purpose overleaf (same as entered in Col.4 of the application)
ii) Recent Passport Size Photograph of the candidate is to be affixed in the space provided on the top of the Admission Ticket and should be **attested by the Head of Office/Dept.**
iii) Head of Office means the Drawing and disbursing Officer or his/her Superior Officer.

INSTRUCTIONS TO CANDIDATES

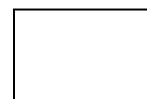
1. The examination will be held in accordance with the time-table, which will be published in Part IB of the Kerala Gazette. [The time-table will also be available for reference in the Office of the K.P.S.C ., Thiruvananthapuram, all District Offices of the K.P.S.C.. The time-table will not be issued to the candidates individually. The time-table will be posted on the official Website of Kerala Public Service Commission (www.keralapsc.org).] The candidates will sign against his/her name in the list of candidates at the time of the examination, failure on which will result in the invalidation of his/her answer scripts.
2. Candidates will not be admitted to the examination unless they present to the Chief Superintendents with their Admission Tickets (with their recent passport size photograph affixed on the space provided) and duly identified by the **Head of the Office or Department** where they are working. The candidates are advised to arrive at the examination centre half an hour before the commencement of the examination to facilitate verification of the admission tickets and identification certificates by the Chief Superintendent concerned. They should bring the admission tickets with them on each day of the examination. (Admission ticket is a valuable document and is to be preserved by the candidates for production before this office for the issue of pass certificate of Departmental Tests).
3. The Admission Ticket Number, name of examination and subject only should be entered on the facing sheet of the answer books in spaces provided for the purpose. Candidates are prohibited from writing their name, Admission Ticket Numbers or anything else intended to give a clue to their identity on any other part of the answer book. The answer books of candidates who fail to write their Admission Ticket Numbers or who do not write their Admission Tickets Numbers distinctly and correctly or who write the Admission Ticket Number on any part of the books, Additional sheet etc., other than the facing sheet where space is provided for the purpose are liable to be invalidated. It is the responsibility of the candidates to see by referring to the heading of the question paper that they get the question paper meant for the test for which they have applied.
4. The answer scripts written in any ink other than black, blue or blue black will be invalidated.
5. Candidates are prohibited from communication with copying from each other and from communicating with any person outside the examination hall.
6. Candidates are not permitted to use calculators, Mobile phones and other Electronic gadgets inside the Examination Hall.
7. No candidate will be admitted to the examination who arrives more than half an hour after the commencement of the examination in the case of papers of two hours or more or duration of 15 minutes in the case of all other papers. No candidates will be allowed to quit the hall before the expiry of at least half an hour from the commencement of the examination and only after he has handed over his answer book to the Chief /Assistant Superintendent.
8. The signature of the candidate on the 1st page of the applications is mandatory and application of those who fail to sign there will be rejected on non-appealable grounds.
9. The non surrender of the answer script to the invigilator, or leaving the Hall before the closing time without his/her permission will entail disciplinary action against the candidates concerned which may result in debarment for further appearance for any test conducted by the Kerala Public Service Commission.

Warning:- Any candidate resorting to malpractice in the examination hall will be sent out of the hall forthwith and his conduct will be reported by the Chief Superintendent to the Public Service Commission in such cases, the Commission may invalidate the answer scripts of the candidates and debar them from appearing for the tests and in the case of candidates in service the matter may also be reported to the Heads of Department and the Director of Vigilance Department for further action.

Note:-This admission ticket should be kept for being produced at the time of issue of Certificates.

On I.G.S

KERALA PUBLIC SERVICE COMMISSION



To

.....
.....
.....

(Candidates name and address (to be filled up by the candidate))